



**Report to: Audit Sub-Committee**

**Subject: Follow-Up of Audit Recommendations**

**Date: 6<sup>th</sup> December 2006**

**Author: Manager of Resource Services**

**1. PURPOSE OF REPORT**

To monitor departmental progress in implementation of Internal Audit Recommendations.

To identify to members where additional action needs to be considered in relation to any outstanding recommendations

**2. BACKGROUND**

Internal Audit follow-up on the implementation of recommendations on a quarterly basis. The results of the initial follow-up are reported to the Head of Finance, who requests any outstanding recommendations are actioned immediately.

Any recommendations remaining outstanding following this instruction are reported to this committee.

### **3. SUMMARY FINDINGS**

One audit recommendation was reported as outstanding to the September 2006 Audit Sub-Committee, which related to the review of Council Tax Assurance Statements, 2005-06. The outstanding recommendation is summarised below:

Recommendation 4.3: It is recommended that all suspense items are reviewed and that those dating back as far 1995 are written off. Risk level – Medium. Implementation Date – 31<sup>st</sup> March 2006.

A permanent solution to the treatment of suspense items is being discussed with the system suppliers. Suspense items are subject to ongoing review. The action is superseded by recommendations made within the recent review of Council tax (IAR0607-10).

In addition, recommendations made in the following six audit reports were followed-up.

- Creditors 05-06
- Council Tax 05-06
- Capital 05-06
- NDR 05-06
- Committee Admin. System 05-06
- Leisure DNA Scheme

All 44 recommendations made within these reviews (19 medium and 25 low) have been fully implemented or superseded by the introduction of new systems.

### **4. RECOMMENDATION**

Members are requested to note the report.